

Alternative Paraeducator Assessment Certification

Unless a district has submitted this document to the Kentucky Department of Education, it must use the Kentucky Paraeducator Assessment (KPA) for paraeducators who have not completed 48 credit hours of post-secondary education or have not obtained an associate's degree. This document certifies that the district will use a locally developed or selected assessment that meets **all** of the criteria listed below. The purpose of the academic assessment is to demonstrate that paraeducators have the appropriate knowledge and ability to assist in instructing students and are competent in required instructional techniques and academic content areas. The term candidate applies to an applicant for a paraeducator position or an existing paraeducator. The district must submit a new certification if it changes the assessment used. See the document *Information about Paraeducators in Kentucky* for details on the requirements for paraeducators in the *No Child Left Behind Act*.

Complete and email this certification to Lisa McHenry in the Division of Federal Programs and Instructional Equity at lmchenry@kde.state.ky.us. Keep a copy of the completed certification on file in the district office with documentation that all of the criteria listed below apply to the assessment. If a district chooses to use the expanded KPA, it is not necessary to submit this certification.

District	
Superintendent's (or Designee's) Name	
Date Certification Submitted to KDE	
Name of Assessment	
Please check the statement that applies to the assessment:	
<input type="checkbox"/> This is a locally designed assessment.	<input type="checkbox"/> This is a commercial assessment.

The district certifies that **all** of the following criteria apply to the assessment:

1. The assessment tests the test-taker's knowledge of reading, writing, and mathematics.
2. The assessment covers instructional techniques in order to test the test-taker's ability to assist in the instruction of reading, writing and mathematics (or as appropriate reading readiness, writing readiness, and mathematics readiness).
3. The content of the assessment reflects both Kentucky's academic standards and skills expected for a child at a given school level (elementary, middle, or high school), as well as the ability of the test-taker to assist in instructing students in the content.
4. The assessment is rigorous and objective and evaluates the test-taker at a level equivalent to the second year of college.
5. The assessment has a minimum performance standard that the test-taker is expected to meet or exceed, and the same performance standard is applied to each test-taker.
6. The administration of the assessment includes procedures and guidelines for re-testing, test integrity and detailed descriptions on how the test is administered.
7. The district will document and retain the results of each assessment. There will be a record of the assessment and the individual's performance on that assessment. The results will be documented, and the district will retain all documentation relative to the paraeducator meeting the definition of highly qualified.